

**MEMORIAL UNIVERSITY OF NEWFOUNDLAND
ELIGIBILITY OF MEMBERSHIP FORM**

Name of organization for which membership is being requested:

Memorial University, as per Appendix B of the Purchasing Policy and Procedures Manual, specifically prohibits personal memberships to be paid from University funds. Institutional memberships are permitted when it is deemed by the appropriate Dean, Director or Principal to be in the best interests of the University.

To assist in determining the eligibility for reimbursement of this expenditure, please complete this questionnaire, sign it and attach it to either a Purchase Requisition or Direct pay requesting payment.

1. What type of membership is this?
Personal Institutional

2. Is membership in this association required to maintain a professional certification?
Yes No

3. Is membership restricted to universities or educational institutions?
Yes No

4. If you left this institution, would you be likely to continue this membership?
Yes No

5. If you left this institution, would your replacement be permitted to assume your membership privileges?
Yes No

6. Provide a justification for this membership including benefit to this institution.

Applicant's Signature

Departmental Approval