

FoM Procedure for Arranging Learner Accommodations

Office of Accountability:	Undergraduate Medical Education office
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Definitions

Clerkship Discipline Coordinator	A faculty member with responsibility for one of the core clinical rotations in the MED 8710 Core Experiences course.
Disability	As per the Newfoundland and Labrador Human Rights Act, 2010, section 2(c) , disability means one or more of the following conditions: <ul style="list-style-type: none"> i. degree of physical disability; ii. condition of mental impairment or a developmental disability; iii. learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or language; and, iv. mental disorder.
Phase Lead	The individual responsible for leading the delivery of a phase; for providing guidance for the implementation and monitoring of the curriculum and assessment of learner progress through a phase of the Doctor of Medicine (M.D.) program.
Student Wellness Consultant	A staff member in the Office of Student Affairs designated to support medical learners in the education of self-care and healthy lifestyles.

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Overview

The Faculty of Medicine (FoM) is committed to the inclusion of learners with disabilities into the Doctor of Medicine (M.D.) program, provided the learner can satisfy the [Technical Standards for Students in the MD Program](#). Each learner with a disability is entitled to a reasonable accommodation that will assist them in meeting the standards and progressing through the M.D. program. However, an accommodation cannot compromise patient safety and well-being or the goals of the M.D. program as described in the Technical Standards.

The FoM abides by the Memorial University of Newfoundland (Memorial) [Accessibility for Students with Disabilities Policy](#) and all related procedures when making learner accommodation recommendations and decisions.

Purpose

To outline the procedures in place when a medical learner seeks an accommodation.

Scope

The M.D. program at Memorial.

Procedure

A.0 Requesting an Accommodation

- A.1.** The learner contacts the Glenn Roy Blundon Centre (“the Blundon Centre”), Phase Lead, or the Student Wellness Consultant if they:
 - A.1.1. are requesting an accommodation for the first time in the Phase; or,
 - A.1.2. require an extension of a current accommodation previously arranged by the Blundon Centre to continue into their medical studies.
- A.2.** If the Student Wellness Consultant/Phase Lead is the first point of contact for the learner, the Student Wellness Consultant/Phase Lead will facilitate a referral to the Blundon Centre, as requested by the learner.

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- A.3.** The [Procedure for Arranging Student Accommodation](#) is followed when an accommodation request is made to the Blundon Centre.

B.0 Accommodation Implementation During Non-clinical Experiences

- B.1.** Once the Phase Lead receives an accommodation recommendation from the Blundon Centre, the Phase Lead speaks with the assessment coordinator, Undergraduate Medical Education (UGME) to discuss the logistical considerations for implementing the accommodation.

- B.2.** The assessment coordinator, UGME, is responsible for organizing and implementing the recommendations of the Blundon Centre.

C.0 Accommodation Implementation During Clinical Experiences

- C.1.** The Blundon Centre collaborates with the Phase 4 Lead to plan an appropriate clinical accommodation that can be implemented during a learner's clinical rotation(s).

D.0 Accommodation Approval, Follow-up and Review

- D.1.** All learners with an accommodation are required to register with the Blundon Centre at the start of a Phase and meet with the Phase Lead, preferably in person, to discuss their accommodation and learning needs. Learners are welcomed to meet with the Student Wellness Consultant as needed.
- D.2.** Twice a year, the Learner Accommodations Committee reviews all reports of accommodations granted to learners in the M.D. program, including the number and types of accommodations, while maintaining anonymity of the learner.

Related Links

- [Essential Skills and Abilities Required for the Study of Medicine; Technical Standards for Students in the MD Program](#)
- [Accessibility for Students with Disabilities Policy](#)
- [Procedure for Arranging Student Accommodation](#)
- [Procedure for Documentation Regarding a Student's Accommodation Request](#)
- [Procedure When a Student Accommodation Request Cannot be Arranged](#)