

Faculty Teaching Evaluation Policy

Office of Accountability:	Undergraduate Medical Education
Office of Administrative Responsibility:	Medical Education Scholarship Centre
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Overview

The Faculty of Medicine (FoM) is committed to ensuring an appropriate, coherent, and coordinated undergraduate medical education (UGME) program that is effective in helping students achieve the learning objectives for the Degree of Doctor of Medicine. Faculty teaching evaluation is an essential part of that commitment.

Purpose

To outline how the FoM's requirements and processes regarding faculty teaching evaluations will be conducted in accordance with the requirements of the Committee on Accreditation of Canadian Medical Schools (CACMS) Element 8.5 and the Student Rating of Courses and Instruction Administrative Policies and Procedures Section 1.2.2.

CACMS Element 8.5 states: "In evaluating medical education program quality, a medical school has formal processes in place to collect and consider medical student evaluations of their required learning experiences, teachers, and other relevant aspects of the medical education program."

Memorial University's Student Rating of Courses and Instruction Administrative Policies and Procedures Section 1.2.2 states in part: "Team-taught courses - The following types of courses may be evaluated by a method other than the course evaluation questionnaire (CEQ). If the CEQ is not administered, an alternative method of evaluation shall be established. The alternative method shall include a form of written student ratings and reporting of such ratings, with due regard for student anonymity."

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Scope

Faculty members teaching in the UGME Program for the Degree of Doctor of Medicine.

Policy

- 1.0 Faculty members teaching in the UGME program will be evaluated.
- 2.0 Student anonymity must be ensured throughout the evaluation process.
- 3.0 The Program Evaluation Subcommittee (PESC) will manage faculty teaching evaluations.

Related Links

[Committee on Accreditation of Canadian Medical Schools \(CACMS\)](#)

[Memorial University Student Rating of Courses and Instruction Administrative Policies and Procedures](#)

[Memorial University of Newfoundland Faculty Association \(MUNFA\)](#)