Centre for Collaborative Health Professional Education
Governing Council

TERMS OF REFERENCE

The Centre for Collaborative Health Professional Education (the “Centre”) Governing Council (the “Council”) shall be appointed in accordance with the following terms:

A. COMPOSITION

1) The Council shall be comprised of:
   a) Deans of the Faculties of Education and Medicine, the Schools of Human Kinetics and Recreation, Nursing, Pharmacy, and Social Work or delegate;
   b) Director of the Student Wellness and Counselling Centre or delegate;
   c) One Director or two Co-Directors of the Centre (non-voting members).

2) The Chair of the Council shall be elected by the members of Council and will rotate biannually.

3) The quorum for the Council shall be four, three of whom must be representatives of the Deans and Directors constituency.

B. OBJECTIVES

To provide overall direction to the Centre with respect to interprofessional education (IPE) programs and initiatives.

C. RESPONSIBILITIES

The Council shall be responsible for:

1) Developing policy for the organization, activities and funding of the Centre;
2) Selecting and recommending the appointment of the Director or Co-Directors;
3) Establishing criteria and guidelines for the appointment of Faculty Scholars;
4) Approving the appointment of Faculty Scholars;
5) Establishing criteria and guidelines for IPE faculty travel awards;
6) Working with the Centre’s Director (or Co-Directors) and Faculty Scholars and members of their academic units to ensure the Centre deploys its resources fairly and effectively;
7) Facilitating, encouraging and advocating for IPE programs and activities;
8) Supporting and overseeing the development of new funding proposals related to IPE operations and infrastructure;
9) Review of the Centre’s budget on a yearly basis; and

10) Assuming such other responsibilities as from time to time may be required to ensure the successful operation and advancement of the Centre.

D. MEETINGS

At least three meetings will be held during each academic year. Additional meetings may be held at the call of the chair or a quorum of the Council.

E. REPORTING RELATIONSHIPS

The Council reports to the Provost and Vice-President (Academic) and, where appropriate, the respective Academic Council of the participating faculties/schools.

F. REVIEW OF TERMS OF REFERENCE

The terms of reference will be reviewed every two years or as necessary.

Updated by Governing Council May 21, 2015